

Transfer Certificate Process



New Transfer Certificate Process

A new step has been introduced to the Transfer Certificate request process, which allows parents the opportunity to meet with either the Principal or a member of Corporate Office to give feedback.

Parents now have the option to select:-

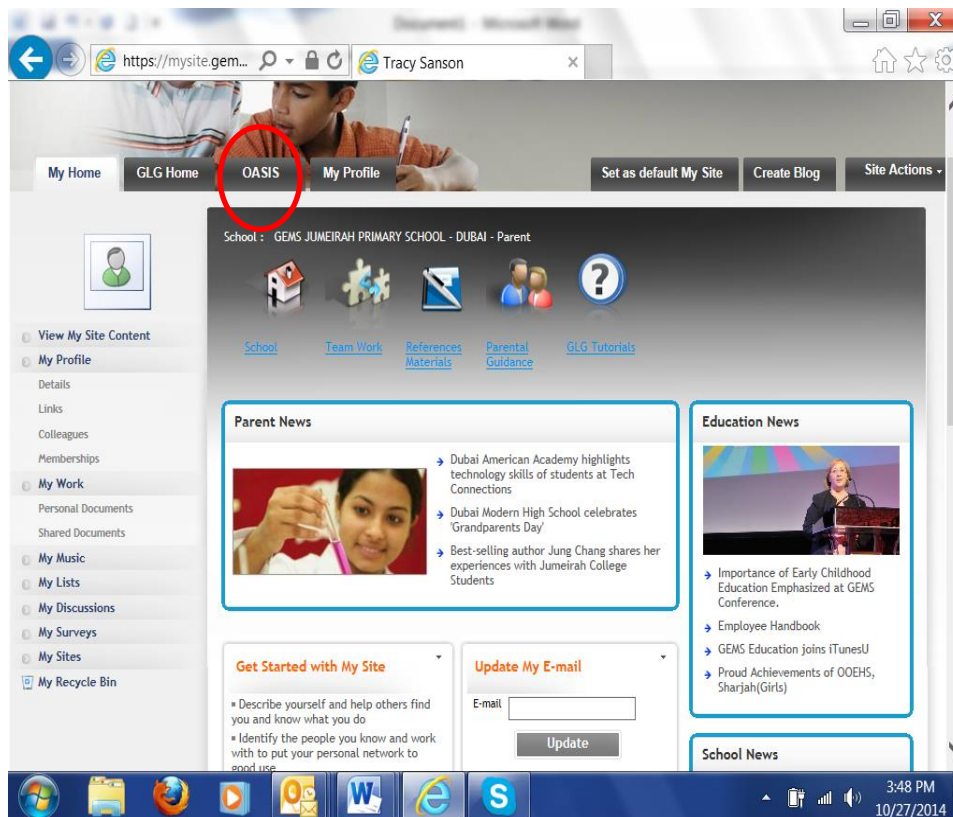
- I will complete online form only
- I would like to meet the Principal
- I would like to meet Corp Office

Step by Step (Parent)

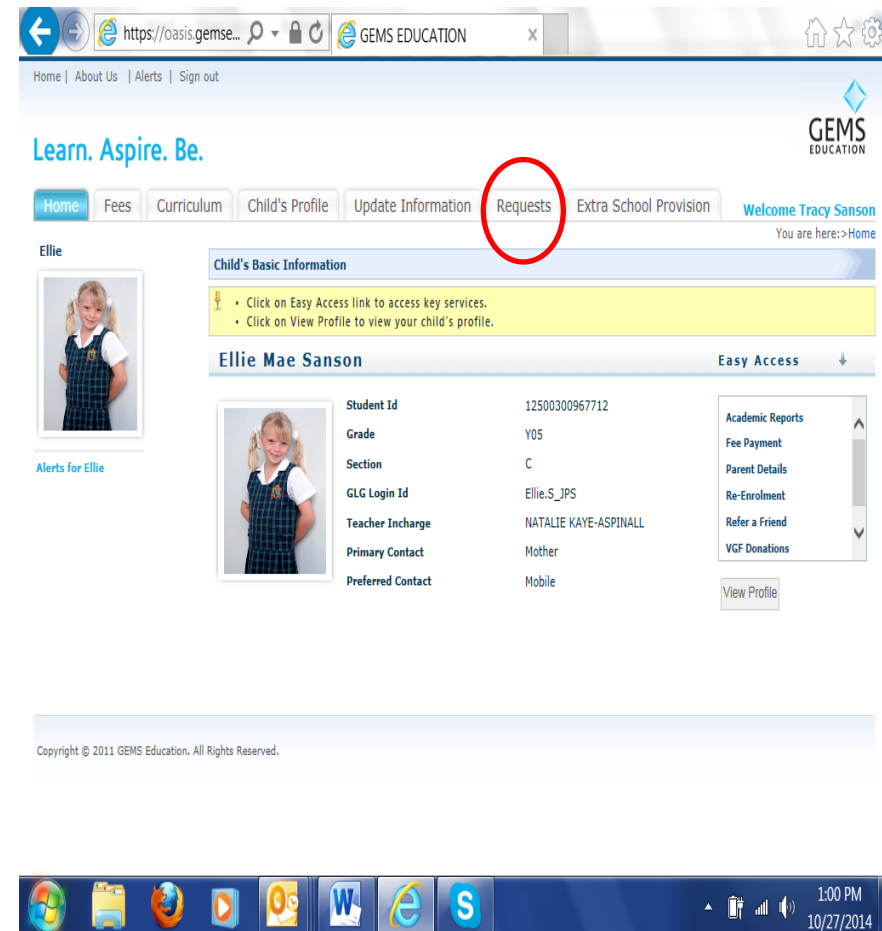
Parent requests with the Registrar to withdraw child from school

Parent advised to follow steps:-

1. Sign into GLG with username & password
2. Go to OASIS



3. Go to Request



Step by Step (Parent)

4. Click on T/C Request to start the process

The screenshot shows the GEMS Education website interface. The top navigation bar includes links for Home, About Us, Alerts, and Sign out. The main header features the GEMS Education logo and the tagline 'Learn. Aspire. Be.'. Below the header, there are tabs for Home, Fees, Curriculum, Child's Profile, Update Information, Requests, and Extra School Provision. The 'Requests' tab is active, and the user is logged in as 'Welcome Tracy Sanson'. The main content area is titled 'Refer to GEMS' and contains a yellow instruction box. Below this, there are fields for entering parent details (Full Name, Email, Confirm Email, Mobile No., Prospective Student Name) and a list of schools to select from. The left sidebar contains a list of links: Alerts for Ellie, LEAVE REQUEST/LETTER, TC REQUEST (circled in red), RE-ENROLMENT, REFER A FRIEND, and OTHER REQUESTS. The bottom of the page shows the Windows taskbar with the time 1:01 PM on 10/27/2014.

5.

The screenshot shows the GEMS Education website interface, specifically the 'TC Request' page. The top navigation bar and header are identical to the previous screenshot. The main content area is titled 'TC Request' and contains a button labeled 'Click here to apply for TC', which is circled in red. The left sidebar contains the same list of links as the previous screenshot. The bottom of the page shows the Windows taskbar with the time 1:02 PM on 10/27/2014.

Step by Step (Parent)

6.

TC Request

Student Info

Passport Name	ABEER KHALID ANWAR	Grade & Section	01 M		
Name of Father	KHALID ANWAR	Primary Contact Mob.No	971-55-9971677	Primary Contact Email ID	khalid.anwar@emirates.com

Details

Please choose one of the following options*

☐ For Exit Interview I will only complete the online form

☒ I would like a meeting with the Principal to complete the exit interview

☐ I would like a meeting with a member of Corporate office customer care team to complete the exit interview

Last Date of Attendance* 30/Oct/2014
(dd/mm/yyyy)

Name of the school to be transferred to Emirates International (If you choose other, please specify the school)

School located in* UAE

Transferring To* A school in a different emirate

☐ Relocating/Leaving the area

☒ Curriculum needs for my child

☒ I have a special needs child; no program

☐ Our concerns/complaints were not addressed

(If you choose other, please specify)

We appreciate your feedback. Please let us know if you have anything you wish to comment on*

test

STUDENT EXIT INTERVIEW

Dear Parent,

As your child/ren prepares to leave the school we would value your honest feedback in order for us to continue to meeting your expectations. Please take a few minutes to fill out the short questionnaire below.

Thank you

Asma Gilani
Principal

Feedback

Please rate the following :-

- School met academic needs of your child/ren
☐ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ NA
- School leadership is competent and approachable
☐ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ NA
- School has adequate facilities and resources for its educational purpose
☐ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ NA
- School fees are appropriate for education and services provided
☐ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ NA
- I am satisfied with the experience my child/ren had at the school
☐ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ NA
- I would recommend the school to other parents
☐ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ NA

Save Close

7. After clicking the submit button, confirmation will be shown in the screen

Thank you for your time and valued feedback.

Feedback